

1. Use the section below only if the contact person specifies that there are multiple respondents to the 2001 Residential Finance Survey questionnaire, whose choice depends on some criteria specified by the contact person. (This is often the case if mortgage records are stored in multiple locations.) In the "Criteria" space at the end of each respondent record, specify the criteria to be used for selecting a particular respondent. For example, a contact person may say that records for mortgages for single family homes are kept in the San Francisco office and that records for mortgages for multifamily properties are kept in the New York office. Therefore, the Census Bureau should send questionnaires pertaining to mortgages on single family homes to Joe Smith in the San Francisco office and mortgages on multifamily residential properties to Dick Brown in the New York office. The criteria in this case would be single family and multifamily, respectively.

a. First respondent	
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100	100

Name		Title			
Company					
Mailing Address			City		State
					ZIP Code
Telephone Number		E-Mail		Criteria	

b. Second respondent	
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100	100

Name		Title		
Company				
Mailing Address			City	State
ZIP Code				
Telephone Number		E-Mail		Criteria

c. Third respondent	
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99	99
100	100

Name		Title		
Company				
Mailing Address			City	State
Telephone Number		E-Mail	Criteria	
ZIP Code				

#### d. Fourth respondent

Name		Title		
Company				
Mailing Address			City	State
Telephone Number		E-Mail	Criteria	
ZIP Code				

**2. Since it is possible you may receive many questionnaires for properties for which you service or own a mortgage, would you prefer to respond to the 2001 Residential Finance Survey using booklet questionnaires or would you prefer to provide a computer file of the information requested for each property in a format suggested by the Bureau of the Census?**

1 ☐ Prefer to respond using booklet questionnaires

2 ☐ Prefer to respond by providing a computer file

- 1 ☐ Prefer to respond using booklet questionnaires
- 2 ☐ Prefer to respond by providing a computer file

Thank you for your cooperation.

FORM <b>D-2903(LC)T</b> (5-16-2000)	U.S. DEPARTMENT OF COMMERCE BUREAU OF THE CENSUS
<b>LENDER CONTACT (TELEPHONE FOLLOWUP)</b> <b>2001 RESIDENTIAL FINANCE SURVEY</b> <b>United States Census 2000</b>	

Barcode	Lender's name and contact information
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Barcode	Lender's name and contact information
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## Part 1 – CALL RECORD

[illegible]

## Part 2 – CALLBACK SECTION

DATE		TIME	NEW CONTACT INFORMATION	COMMENTS
Mo.	Day			
		a.m.	<u>Name:</u>	
		p.m.	Telephone No.:	
		a.m.	<u>Name:</u>	
		p.m.	Telephone No.:	
		a.m.	<u>Name:</u>	
		p.m.	Telephone No.:	
		a.m.	<u>Name:</u>	
		p.m.	Telephone No.:	

Part 3 – STATUS	Part 4 – GENERAL INSTRUCTIONS
<div><b>INTERVIEW</b></div> <div><div><div>01</div><div><input type="checkbox"/> Complete</div></div></div> <div><b>NONINTERVIEW</b></div> <div><div><div>05</div><div><input type="checkbox"/> Mail/fax new questionnaire to:</div></div><div><div><div>Name</div><div>Title</div><div>Company</div><div>Street address or PO Box</div><div>City/State/ZIP Code</div><div>Fax No.</div></div></div><div><div><div>06</div><div><input type="checkbox"/> Contact person will complete and return by:</div></div><div><div><div>Mo.</div><div>Day</div></div></div><div><div><div>07</div><div><input type="checkbox"/> Contact person claims to have mailed back questionnaire</div></div><div><div><div>04</div><div><input type="checkbox"/> Refusal after trying to convert – no data obtained</div></div><div><div><div>08</div><div><input type="checkbox"/> Contact/knowledgeable person at company unavailable</div></div><div><div><div>09</div><div><input type="checkbox"/> Unable to locate company</div></div><div><div><div>10</div><div><input type="checkbox"/> Company ceased/closed:</div></div><div><div><div>Mo.</div><div>Yr.</div></div></div><div><div><div>11</div><div><input type="checkbox"/> Company does not hold or service mortgage debt</div></div><div><div><div>12</div><div><input type="checkbox"/> Late Mail Return (LMR)</div></div><div><div><div>14</div><div><input type="checkbox"/> Other – <i>Specify</i> <span>➤</span></div></div><div><div></div><div></div><div></div></div></div></div></div></div></div></div></div></div></div></div>	<div><div><div>1.</div><div>Conduct all interviews by telephone.</div></div><div><div>2.</div><div>Make minor corrections to the contact person’s name and telephone number on the bottom part of the ADDRESS LABEL on page 1.</div></div><div><div>3.</div><div>Record new contact person’s name and telephone number in the space provided in the Part 2 – CALLBACK SECTION on page 1.</div></div></div> <div><b>Part 5 – TELEPHONE INTERVIEWERS INSTRUCTIONS</b></div> <div><div><div>1.</div><div>When you contact the company, identify yourself and ask to speak to the contact person (name on bottom part of the ADDRESS LABEL or last entry for new contact name in Part 2 – CALLBACK SECTION on page 1) concerning the survey.</div></div><div><div>2.</div><div>If the contact person is not available, ask for an appropriate time to call back and enter the date and time to call back in Part 2 – CALLBACK SECTION.</div></div><div><div>3.</div><div>If you are given a new contact person to call back, enter the name and telephone number of the new contact as well. Otherwise, you can leave this column blank.</div></div><div><div>4.</div><div>When you have the contact on the phone, begin the INTRODUCTION on page 3.</div></div></div>

**INTRODUCTION**

"Mr. [or "Ms.", whichever is appropriate] [Last name of contact person], my name is [Your name]. I am calling from the United States Census Bureau in reference to the 2001 Residential Finance Survey. Several weeks ago, the Census Bureau mailed your company a two question **pre-survey** form asking your company to provide a name, address, phone number, and e-mail address for a respondent or respondents who are best suited to answer a survey questionnaire on residential mortgages. Did you receive this pre-survey questionnaire?

If "Yes" – *Skip to Section B below.*

If "No" – *Continue with Sections A and B below.*

**A.**

The letter that accompanied the questionnaire explained that during the summer of 2001, the United States Census Bureau will conduct the Residential Finance Survey of mortgage lenders. The 2001 Residential Financial Survey is part of Census 2000, the census of population and housing that the Census Bureau conducts every ten years. The purpose of the survey is to collect information about the acquisition and financing of residential properties in the United States.

The survey itself is mandatory.

Title 13, United States Code, Section 141 requires your response to the survey and guarantees that the Census Bureau will keep your responses confidential and that the Census Bureau will use them only to produce statistical summaries. The Census Bureau has the authority to receive financial information under the provisions of Section 1113(d) of the Right to Financial Privacy Act (Title 12, United States Code, Section 3413(d)).

The information that you provide will greatly assist in ensuring that the residential finance system promotes the goal of a decent home and suitable living environment for every American.

**B.** Please provide the name, title, company, mailing address, telephone number, and e-mail address for a respondent for the 2001 Residential Finance Survey.

*(If there is only one respondent, complete the section below. Then, go to page 4 and complete question 2. If there is more than one respondent, skip the section below and go to page 4 and complete questions 1 and 2.)*

ONLY ONE RESPONDENT			
Name		Title	
Company			
Mailing Address	City	State	ZIP Code
Telephone Number		E-Mail	

FORM D-2903(LC)T (5-16-2000)

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